**Zephyr Waters**

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**JOB OBJECTIVE:**

To succeed in an environment of growth and earn a job which provides me satisfaction and self-development while help achieve personal as well as organization goals.

**HIGHLIGHT OF SKILLS**

* Effective leadership skills
* Works well in group
* Quick Learner
* Responsible
* Excellent with multi-tasking
* Sales Experience
* Knowledgeable
* Very Honest and Dedicated

**WORK EXPERIENCE:**

**Allied Nationwide Security Los Angeles, CA 02/2016- 05/2016**

*Unarmed Security Guard*

* Provided excellent customer service.
* Patrolled assigned areas looking for abnormal activity.
* Wrote reports regarding irregularities.
* Contacted supervisors when needed.

**Speedway LLC Xenia, OH 12/2013 – 05/2015**

*Customer Service Representative*

* Conferred with customers by telephone or in person to provide information about products or services.
* Provided excellent customer service in a fast-paced environment.
* Maintained cash drawer and made regular deposits.
* Checked to ensure that appropriate changes were made to resolve customers' problems.
* Kept records of customer interactions or transactions, recording details of inquiries, complaints, or comments, as well as actions taken.
* Prepared and cooked food.
* Trained new hires.
* Resolved customers' service or billing complaints by performing activities such as exchanging merchandise, refunding money, or adjusting bills.

**EDUCATION:**

**Weingart Center Association Los Angeles, CA**

*Job Readiness Training - Certificate 2015*

*Customer Service Training- Certificate*

*Security Training- Certificate*

*Powers to Arrest and Weapons of Mass Destruction/Terrorism Awareness- Certificate*